

# Pre-shift checks

## Pallet trucks & pallet stackers

### Load lift system

- 1 Check fork arms are undamaged and not distorted
- 2 Check the fork carriage plate is secure, with no cracks or distortion (if applicable)
- 3 Check the mast, lift chains and chain anchors for debris, excessive wear or rust (if applicable)

### Chassis, bodywork & fittings

- 1 Check the tyres for damage or wear
- 2 Check the wheels are free from debris (shrink wrap etc.)
- 3 Check the battery cover is closed
- 4 Check the protection screen is secure and clean (if applicable)
- 5 Check that all panels and covers are securely attached
- 6 Remove any loose foreign objects from the truck

### Batteries & chargers

- 1 Check the battery state of charge
- 2 Check the battery is secure within its housing
- 3 Check state of charger connectors and terminals

### Hydraulic system & fluids

- 1 Visually check around the truck for leaks from the hydraulic system

### Controls

- 1 Check the drive system for smooth control and responsiveness
- 2 Test the automatic tiller brake
- 3 Check the steering system for smooth control and responsiveness
- 4 Check the operation of the lift/lower controls

### Electrics

- 1 Check the correct operation of the belly switch
- 2 Check the operation of the emergency isolator
- 3 Check the operation of the horn

NEVER OPERATE A FAULTY TRUCK. REPORT ANY DEFECTS TO SUPERVISION. ONLY OPERATE A TRUCK IF YOU HAVE VALID CERTIFICATION. IF IN DOUBT, REFER TO THE OPERATING INSTRUCTIONS FOR THE TRUCK